

~~CONFIDENTIAL~~

81-7224

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18 JUN 1981

DD/A REGISTRY

FILE: Personnel

MEMORANDUM FOR: Director of Personnel

FROM: Harry E. Fitzwater
Deputy Director for AdministrationSUBJECT: Request for Approval of Non-Standard
Work Schedule

25X1

REFERENCES: A. OC-M81-267 (D/PPP/M 81-2006), dated
07 April 1981

25X1

B.

25X1

1. It is requested that approval be granted to establish
a non-standard work schedule for the Office of Communications,
 This work schedule would begin immediately
after approval is granted and continue through the heavy summer
rotational period.

25X1

2. The current schedule being used, the proposed schedule
to be implemented, and the advantages are identical to those
outlined in Reference A.

25X1

3. Based on the foregoing, it is recommended
be allowed to begin the 12-hour watch rota as soon as possible
and continue until on or about 23 August 1981.

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vs/ William N. Hart
Harry E. Fitzwater

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Attachment:
Reference A, As Stated Above

APPROVED:

25X1

Director of Personnel

18 JUN 1981

Date

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WARNING NOTICE
INTELLIGENCE SOURCES
AND METHODS INVOLVED~~CONFIDENTIAL~~

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Approved For Release 2003/08/13 : CIA-RDP84B00890R000500110018-4

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